



Wedding Plan Checklist

Follow this monthly checklist to help you in planning every detail of your wedding.

Good luck from all of us at ...



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A YEAR OR MORE BEFORE THE WEDDING

Together

- Select a wedding date and a backup date in case your wedding or reception site is unavailable for your first choice.
- Consult parents on budget and financial support.
- Set a budget and decide how many guests to invite.
- Buy wedding rings.
- Decide if you want a formal or informal wedding.

Bride

- Choose and secure the wedding site.
- Choose and book Officiant.
- Choose and secure the reception location.
- Choose a wedding consultant or planner, if needed.

Groom

- Select and purchase bride's rings.
- Discuss division of financial obligation with fiancée and parents.

NINE TO TWELVE MONTHS BEFORE THE WEDDING

Together

- Register for gifts.
- Complete guest lists. Begin gathering names and addresses for invitations.
- Arrange accommodations for out-of-town guests and members of the bridal party.
- Have engagement photos taken.
- Begin planning the honeymoon.
- Arrange for families to meet if they have not already.
- Reserve a place and time for the wedding and rehearsal.

Bride

- Choose color scheme for wedding and reception.
- Select and book caterer, photographer, videographer, reception entertainment, florist, and decorator, if needed.
- Select wedding attendants, including maid/matron of honor, bridesmaids, flower girl, ring bearer, someone for gift table and guest book.
- Purchase bridal gown and schedule fittings and delivery date.
- Choose attendants' attire.

Groom

- Choose your best man, groomsmen, and ushers. Ideally, plan for one usher per 50 guests.
- Begin planning the honeymoon.

FOUR TO SIX MONTHS BEFORE THE WEDDING

Together

- Check marriage license requirements.
- Discuss ceremony and any pre-wedding requirements with the Officiant.
- Finalize guest list.

Bride

- Order bridesmaids' dresses and arrange fittings and delivery date.
- Order invitations, announcements, thank you notes, and stationery.
- Announce engagement in newspaper.
- Help mothers coordinate and select their dresses.
- Begin shopping for trousseau.
- Select baker. Order wedding cake, groom's cake, and mints.
- Order any reception favors.
- Schedule rehearsal at wedding site.
- Plan bouquet and gown preservation.
- Check passport and visa, if necessary, for honeymoon.

Groom

- Check passport and visa, if necessary, for honeymoon.
- Make reservations for honeymoon: airline, cruise ship, accommodations, etc.
- Choose and book limousine or wedding day transportation for bridal party.
- Select and order formal wear for self and men in bridal party.
- Book hotel room for wedding night.
- Start planning rehearsal dinner with parents.

TWO TO THREE MONTHS BEFORE WEDDING

Together

- Write thank you notes as gifts arrive.
- Choose readings and vows for ceremony.
- If necessary, arrange to move to a new home.

Bride

- Mail invitations.
- Finalize plans with photographer, videographer, baker, florist, reception entertainment, decorators, and caterer.
- Plan attendants' parties.
- Choose gifts for groom and bride's attendants.
- Finalize ceremony details, including music, scripture readings, order of ceremony, etc.
- Purchase accessories such as toasting goblets, cake knife and server, ring pillow, garter, and candles.
- Schedule consultation and appointment with hair stylist, manicurist and pedicurist for yourself, and if necessary, your attendants.

Groom

- Confirm rehearsal dinner arrangements
- Purchase gifts for the bride and groomsmen/ushers.

ONE MONTH BEFORE WEDDING

Together

- Pick up wedding rings and check any engraving for accuracy.

Bride

- Purchase gifts for attendants.
- Have final fittings for bride and attendants.
- Pick up gown or have it delivered.
- Print wedding programs and any other items being personalized, such as napkins, matchbooks, etc.

TWO WEEKS BEFORE THE WEDDING

Bride

- Meet with photographer and give him/her a list of specific pictures you want taken.
- Meet with videographer and give him/her a list of specific people you want included in the video.
- Meet with reception entertainment and give list of music to be played during special events such as bouquet tossing, garter tossing, first dance, father/daughter dance, etc.
- Confirm rehearsal and rehearsal dinner dates and times with bridal party.
- Arrange reception seating and prepare place cards, if necessary.
- Groom**
- Confirm honeymoon details: tickets, reservations, passports, rental cars, etc.
- Schedule hair cut/styling appointment.
- Arrange with best man for transportation from reception to airport or hotel.
- Double check your wedding attire and confirm sizes and pick up times for groomsmen/ushers.

ONE WEEK BEFORE THE WEDDING

Together

- Pick up travelers' checks for honeymoon expenses.

Bride

- Give caterer final guest count and confirm all details.
- Review details and last minute arrangements with photographer, videographer, entertainment, and florist.
- Assign tasks to be done on the wedding day to your wedding party.
- Pack suitcase for honeymoon.
- Pick up all wedding attire and make sure it fits.
- Confirm time/place for rehearsal, rehearsal dinner and wedding with attendants. If pictures will be taken before the ceremony, arrange for wedding party to be dressed and at site two hours before ceremony.
- Groom**
- Confirm time/place for rehearsal, rehearsal dinner and wedding with attendants. If pictures will be taken before the ceremony, arrange for wedding party to be dressed and at site two hours before ceremony.
- Confirm reservations at hotel for wedding night.
- Assign tasks to be done on the wedding day to your wedding party.

DAY BEFORE THE WEDDING

Groom

- Pick up formal wear.
- Present gifts to groomsmen and ushers.
- Confirm pick up times with limousine or other transportation.
- Explain special seating arrangements for family and guests to your head usher.

THE WEDDING DAY

Bride

- Leave plenty of time for getting ready.
- Have someone else mail wedding announcement, if necessary.

Groom

- Remember to take wedding rings and license to ceremony.
- Gift best man Officiant's fee in a sealed envelope.
- Leave plenty of time for getting ready.

AFTER THE HONEYMOON

Together

- Write and mail thank you notes for gifts received.
- Make arrangements to receive wedding photos.

Bride

- Have bridal gown professionally cleaned and preserved.

